Create positive, lasting change through effective leadership

HP is offering four face-to-face courses designed specifically for school teachers, administrators, and district leaders. These hands-on workshops run 3, 4, or 5 days and are designed to build effective leadership and instructional skills that can be used to create long-term change and improve academic performance. Whether you want to transform your district using technology, guide your school through its Common Core State Standards implementation, or boost overall student performance, HP’s leadership workshops will provide you with strategies and skills that generate success.

HP Hands-on Leadership Workshops include:

• HP Superintendents’ Boot Camp
• HP Developing Instructional Leaders
• HP Continuous Improvement Strategies for Administrators
• HP Translating Common Core into Classroom Practice: Basic Foundation

HP Superintendents’ Boot Camp

This intensive 4-day hands-on workshop is designed for experienced K-12 public school superintendents who want to lead the transformation of their district through the effective use of technology. Superintendents bring with them real-life scenarios and data that are used to inform a case study approach. The workshop is built around cohort collaboration to allow superintendents to communicate and collaborate with instructors, peers, advisors, and mentors.

Service overview

This workshop prepares superintendents to implement an effective large-scale technology program, supports them through a transformational process centered on leadership in the digital age, and helps them and their school districts build the capacity to achieve a technology-transformed district and produce dramatic improvements in student performance. The following topics are covered:

• Visioning. How do you want your district to look in 3–5 years? What measurable goals and objectives will you use to define success? How will you implement an effective measurement system?
• Communications. How can you communicate your vision most effectively to stakeholders?
• Change leadership. How can you and your administrators best lead the change effort? Superintendents benefit from hands-on training, from the “burning platform” to sustaining long-term change.
• Curriculum and instruction. How will the shift to personalized learning help transform curriculum and instruction? Superintendents experience a scenario where the rate of learning is doubled.
• Technology. How can you ensure the most effective use of technology and smart procurement? A project-based approach helps superintendents successfully tackle these challenges and develop a 5-year outlook on the direction of technology.

• Professional development. What changes from traditional professional development models are required to properly implement a ubiquitous computing model that leads to substantial student improvement? Superintendents also learn about professional development for principals on leading a 1:1 initiative.

• Finances. How do you implement and financially sustain a 1:1 initiative from existing budgeting funds? Superintendents bring their budgets and work in small groups in facilitator-led sessions.

• Program evaluation. How can you implement the in-depth evaluation that technology transformation requires? Superintendents learn about multiple approaches to program evaluation and use advanced analytics and automatic data collection solutions that complement and extend traditional approaches.

### Specifications

<table>
<thead>
<tr>
<th>Feature</th>
<th>Delivery specifications</th>
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</thead>
<tbody>
<tr>
<td>Audience</td>
<td>Current superintendents of public school districts</td>
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<tr>
<td>Class length</td>
<td>4 days</td>
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<tr>
<td>Instruction type</td>
<td>Introduction to topics, followed by a case study format where superintendents work in small teams under the direction of a facilitator</td>
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<td>Minimum number of attendees</td>
<td>20</td>
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<td>Course prerequisites</td>
<td>None</td>
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### Customer responsibilities

Customers attending the HP Superintendents’ Boot Camp have the following responsibilities:

• Be currently employed as a public school district superintendent; due to the nature of this course, no substitutes are permitted

• Complete the pre-course reading assignments prior to attending the boot camp

• Bring appropriate district materials, as outlined in your welcome letter, since these will be integrated into the boot camp case studies

### HP Developing Instructional Leaders

Focused on instructional leaders, this offering implements proven, high-quality strategies for building the capacity of school site leadership regarding the successful implementation of Common Core and college and career readiness skills. An important focus of this course is the Learning Walk, which shows educational leaders how to conduct collaborative observations of classroom instruction, thus improving teacher effectiveness and satisfaction, and reducing turnover. An installed data-gathering software tool, such as eCove™, is required for this course.

### Service overview

This 5-day blended learning course (face-to-face and online facilitated instruction) is designed to build instructional technology leadership and Common Core implementation skills at the school building level. It emphasizes a deep involvement in the core technology of teaching and learning, and emphasizes the use of data to make decisions. The content is appropriate for principals and other curriculum and instructional specialists.

The course consists of multiple modules that include face-to-face meetings, virtual meetings, and a variety of self-paced, job skill embedded practicums. This hands-on course prepares school leaders to recognize and be able to implement strong, productive technology-based Common Core delivery skills across all grades and curricula. Learning topics include effective
Common Core planning; Common Core assessments; project-based learning; the role of data-driven decision making; instruction that is aligned with the Common Core; evaluating and using effective technology for high academic returns; setting high student expectations; the differences between operating systems, including Windows®, Android, and Chrome OS; and creating a culture of continuous learning.

Specifications
Table 2. HP Developing Instructional Leaders

<table>
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<tr>
<th>Feature</th>
<th>Delivery specifications</th>
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<tbody>
<tr>
<td>Audience</td>
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<td>Instruction type</td>
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<td>Minimum number of attendees</td>
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</tr>
<tr>
<td>Course prerequisites</td>
<td>None</td>
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Customer responsibilities
If this course is taught on a customer premise, the customer is responsible for:

- Confirming the course delivery schedule with HP
- Inviting attendees and sending out reminders, as appropriate
- Providing attendees with any pre-course assignments from HP
- Providing a computer projection device and screen, if requested by HP
- Providing HP with a checklist of attendees (with name and contact details, including email address)
- Providing HP with a sign-in list that includes the names of attendees
- Providing an appropriately sized classroom with adequate seating
- Ensuring that attendees have access to their own computing devices

HP Continuous Improvement Strategies for Administrators

This 3-day workshop gives participants techniques and strategies to increase student performance within their school systems, using the Malcolm Baldrige Education Criteria for Performance Excellence as the organizational framework. Participants become familiar with three meta-analytic studies that provide research-based strategies for increasing student achievement. Participants are also introduced to the principles of high-performing organizations.

Service overview
This course helps administrators continuously achieve improved levels of organizational and student performance. The course is designed for school and district leaders, and typically takes place at either a school or district facility. The following topics are covered:

- Personally guiding and sustaining your organization
- Developing strategic objectives and action plans
- Engaging students and professional staff for long-term success
- Gathering, analyzing, managing, and improving data, information, and knowledge assets, including managing information technology
- Assessing, managing, and leading the instructional workforce’s ability to build an environment that encourages high academic performance
• Designing, managing, and improving work systems and processes to deliver high academic performance and achieve organizational success and sustainability

• Examining and evaluating performance and improvement in key areas—student learning and process, professional staff, leadership and governance, and budget/finance

**Specifications**

**Table 3. HP Continuous Improvement Strategies for Administrators**

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<th>Feature</th>
<th>Delivery specifications</th>
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<td><strong>Audience</strong></td>
<td>District-level leadership professionals and school principals/other school site level leaders/administrators</td>
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<td><strong>Class length</strong></td>
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<tr>
<td><strong>Course prerequisites</strong></td>
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If this course is taught on a customer premise, the customer is responsible for:

• Confirming the course delivery schedule with HP
• Inviting attendees and sending out reminders, as appropriate
• Providing attendees with any pre-course assignments from HP in advance of the course
• Providing a computer projection device and screen, if requested by HP
• Providing HP with a checklist of attendees (with name and contact details, including email address)
• Providing HP with an electronic sign-in list that includes the names and email addresses of attendees
• Providing an appropriately sized classroom with adequate seating
• Ensuring that attendees have access to their own computing devices

**HP Translating Common Core into Classroom Practice: Basic Foundation**

This 3-day course for teachers and school-site leaders focuses on the changes in instructional practice that schools need to ensure both a strong Common Core implementation and the desired improvements in student learning. Facilitators model 21st century tools, technology, and resources, and use the 4 Cs of Creativity, Critical thinking, Communication, and Collaboration in whole-group and small-group breakout sessions.

**Service overview**

Teachers learn how to design instruction to engage students in critical learning tasks aligned with the Common Core State Standards (CCSS) and the new Smarter Balanced Assessment Consortium (SBAC) and Partnership for Assessment of Readiness for College and Careers (PARCC) assessments. The following topics are covered:

• Identifying the Common Core expectations for students’ thinking and learning. Begins by examining current instructional practices, and then shifts to what is needed for CCSS, 21st century learning, and the new English Language Development (ELD) standards. Rigor is defined, and DOK and Hess Matrix are keys. Overviews of SBAC and PARCC are included.
• Developing a common language for instructional terms. Describes four models of teaching and the intended student outcomes. Reviews the instructional approaches, models, and strategies that will generate the highest academic outcomes for a given group of students.
• Enhancing instruction for maximum impact and improved academic performance. Includes strategies to design and modify units of instruction, scaffolding strategies for EL and struggling students, and more.

• Developing technology strategies and learning plans for students. Ensures that learning tasks are aligned with CCSS standards and assessments.

**Specifications**

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<td>Class length</td>
<td>3 days (8 hours per day)</td>
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<tr>
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**Geographic coverage**

<table>
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<th>Region</th>
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<tbody>
<tr>
<td>Americas</td>
<td>United States</td>
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<td>Europe, Middle East, and Africa</td>
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<td>Asia Pacific and Japan</td>
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**Languages supported**

HP Hands-on Leadership Workshops are supported in English.
Ordering information

To obtain further information or to order HP Hands-on Leadership Workshops, contact a local HP sales representative.

Table 6. Product ordering information

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<thead>
<tr>
<th>Service part no.</th>
<th>Description</th>
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<tr>
<td>H7A51AA</td>
<td>HP Superintendents’ Boot Camp—1 seat</td>
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<tr>
<td>H7A53AA</td>
<td>HP Developing Instructional Leaders—1 seat</td>
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<td>H7A55AA</td>
<td>HP Continuous Improvement Strategies for Administrators—1 seat</td>
</tr>
<tr>
<td>H7A54AA</td>
<td>HP Translating Common Core into Classroom Practice: Basic Foundation—1 seat</td>
</tr>
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</table>

For more information

For additional information on HP Education Services, please contact a local HP sales representative.