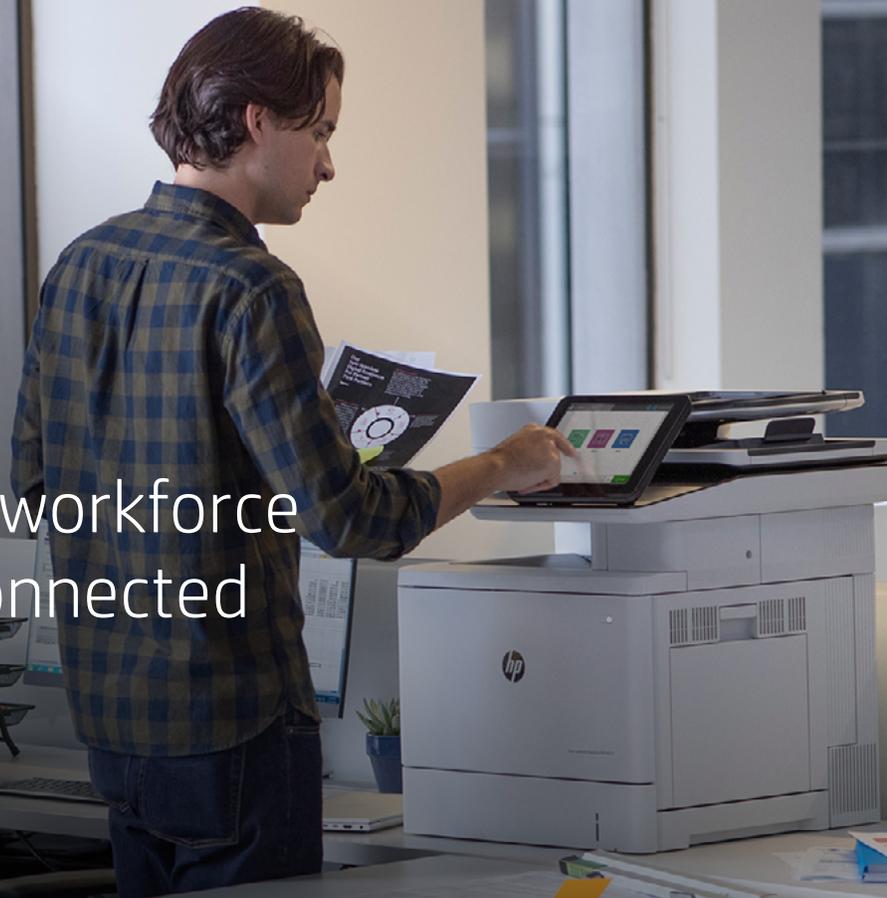**HP**

A USE CASE FOR HP WORKPATH APPS:

# Support your hybrid workforce with unified cloud-connected print workflows

## Background

Many departments across organizations continue to depend on manual, paper-based workflows. Keeping these outdated processes running within a hybrid environment can be challenging for IT, but even more so when things go wrong.

In this use case we discuss a common IT challenge that is heightened by hybrid working, the solution to this challenge, and benefits IT and end-users will experience as a result.

## Challenge

In one such scenario, the end of the financial reporting period is fast approaching. The Head of Accounting needs to upload a large number of invoices to OneDrive®, and the legal department needs to review all sales contracts from the global and regional offices before the last day of the month.

These urgent tasks need to begin immediately, yet scanning and storing each invoice and contract could take hours using a 'scan to email' solution which requires extensive modification and folder assignment after scanning.

## Solution

Having a direct secure connection between the printer and Microsoft® OneDrive® can make things much easier, and the HP for OneDrive® app does just that. The solution – which is part of the HP Workpath suite of apps – enables users to access files on OneDrive® through the control panel of HP Enterprise multifunction printers, streamlining multi-step processes.

Each invoice from the accounting department can be scanned and filed directly into the folder where it belongs. There is no time wasted downloading and re-organizing every individual scan before sorting them for upload.

Likewise, helping the legal team to locate and print files scattered across different directories is just as simple. Enhanced search and filter capabilities are accessible directly from the control panel, making it easy to navigate and find specific invoices and sales contracts across directories.
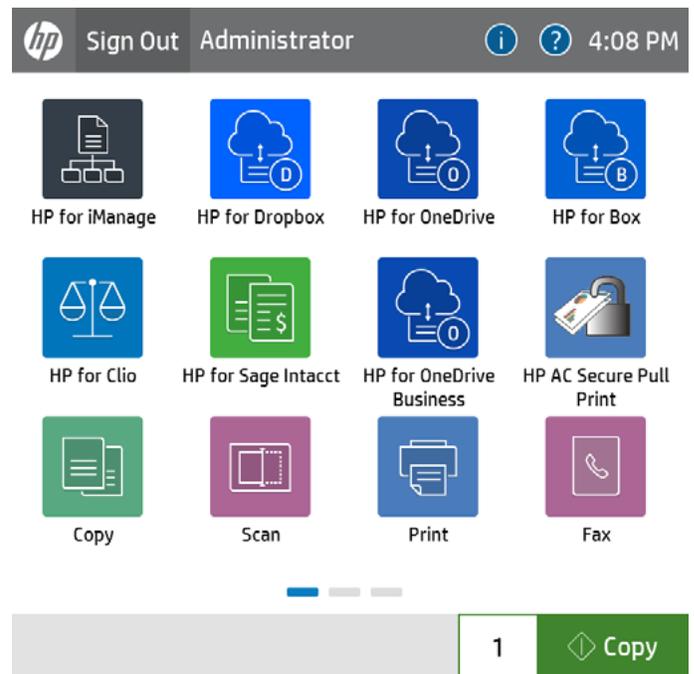
Most importantly – every workflow is secure. HP for OneDrive® supports cloud sign-in-once (SIO) authentication, ensuring that only authorized users can access the device and that confidential documents are protected.

## Benefits

HP for OneDrive® helps users and IT teams save time and effort by eliminating the complex, manual processes that printing and scanning often entail.

HP Workpath apps are compatible across a whole suite of apps in this category, of which OneDrive® is just one example. This means organizations can select and deploy the apps which suit their existing portfolio with ease.

By streamlining workflows across the organization, HP Workpath apps help teams respond swiftly to requests for support from colleagues and customers alike, keeping them focused on the tasks that matter.



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## hp.com/go/workpath