

FOLDABLE ENVELOPE

PROJECT OVERVIEW

PREVIEW:

PREVIEW:

INSIDE (UNFOLD)



FRONT (FOLDED)



BUSINESS INFO

Poore & Rosenbaum, LLP

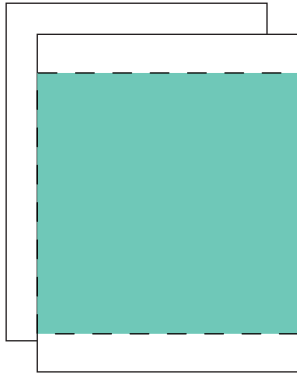


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FOLDABLE ENVELOPE

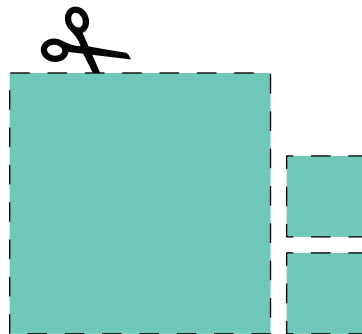
INSTRUCTIONS

1



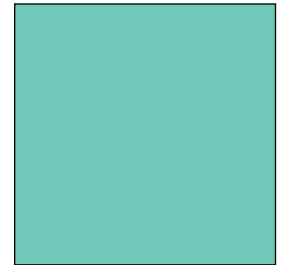
Begin with two 8.5" x 11" pieces of paper, preferably cardstock, and print the provided templates.

2



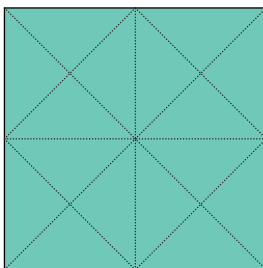
Cut out all the assets along the larger dashed lines.

3



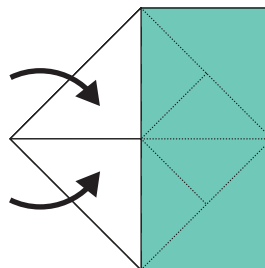
Begin with the "envelope."

4



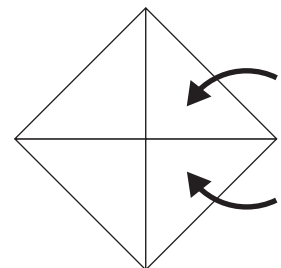
Fold the sheet along all the smaller dashed lines and then unfold it.

5



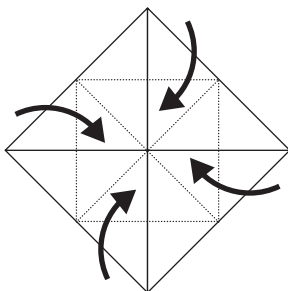
Fold the left two corners of the square toward the center.

6



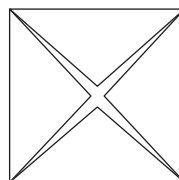
Fold the right two corners of the square toward the center.

7



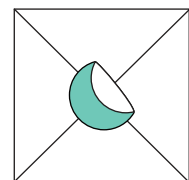
Fold the four corners of the square (from steps 5 and 6) toward the center.

8



Place the "business info" card inside the envelope.

9



Place the sticker on top, enclosing the card in the envelope.

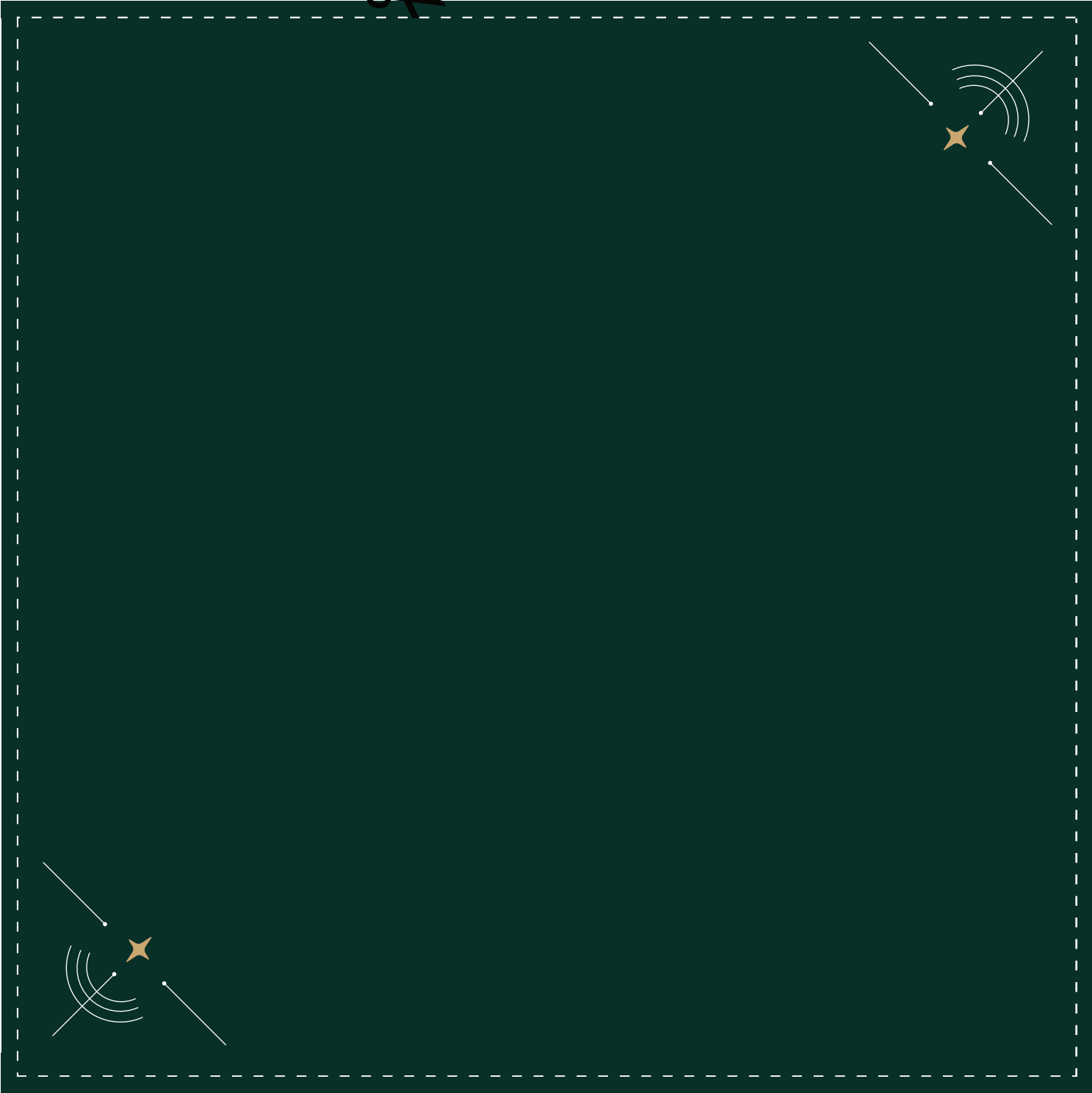
ENVELOPE | INSIDE DESIGN



FOLDABLE ENVELOPE

TEMPLATE

ENVELOPE | OUTSIDE DESIGN



FOLDABLE ENVELOPE

TEMPLATE

ENVELOPE INSERT

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