



The screenshot displays the Microsoft Teams application interface. On the left is a vertical navigation pane with icons for Activity, Chat, Teams, Assignments, Calendar, Calls, Files, and Help. The main area is titled "Join or create a team" and contains three primary options: "Create a team", "Join a team with a code", and "Previously created team". A search bar is located at the top right of the main area. Callout boxes with lines pointing to specific UI elements are labeled as follows:

- Applications menu:** Points to the top-left icon (three dots).
- Teams search engine:** Points to the search bar at the top of the main area.
- Team search engine:** Points to the search bar on the right side of the main area.
- Create a team:** Points to the "Create a team" button in the first card.
- Join a preexisting team:** Points to the "Enter code" input field in the second card.
- Previously created team:** Points to the "Previously created team" card.
- Teams sections:** Points to the navigation pane on the left.
- Teams settings:** Points to the gear icon at the bottom of the navigation pane.

Prepare Create your online classroom

The screenshot shows the Microsoft Teams interface with several callout boxes pointing to specific features:

- New team**: Points to the top-left corner of the interface.
- Team name**: Points to the team name field in the left sidebar.
- Channels**: Points to the list of channels (General, Channel 1, Channel 2) in the left sidebar.
- More options (manage a team, add members...)**: Points to the three-dot menu icon next to the team name.
- Channel**: Points to the 'General' channel header.
- Announcements**: Points to the 'Announcements' tab in the top navigation bar.
- Shared files**: Points to the 'Files' tab in the top navigation bar.
- Digital notebook**: Points to the 'Class Notebook' tab in the top navigation bar.
- Tasks**: Points to the 'Tasks' tab in the top navigation bar.
- Grades**: Points to the 'Grades' tab in the top navigation bar.
- Add elements**: Points to the plus sign icon in the top navigation bar.
- Start a videocall**: Points to the 'Meet' button in the top right corner.
- Create a post**: Points to the 'New conversation' button at the bottom center.

The main content area displays a 'Welcome to Class' message with two options: 'Upload Class Materials' and 'Set up Class Notebook'.